2027 Parish Directory Business Ad

Name: _____

Business Name: _____

Business Address: _____

Business (or Personal) Phone Number: _____.

CHOICES FOR ADVERTISEMENTS:

(Choice: **A**) ☐ Please keep my Business Ad. **the same** as last year. *(**You need only to submit your payment along with a PRINT OUT of this form to the Parish Office**.)*

(Choice: **B**) ☐ **This is a NEW Business Ad.** (*If you have multiple Ads, please submit a separate detailed sheet to the Parish Office.)*

(Choice: **C**) ☐ **This is a RENEWAL Business Ad. that I wish to ALTER or CHANGE the size.** (*If you have multiple Ads, please submit a separate detailed sheet to the Parish Office.)*

(For either Choices **B** or **C** -*Please see the ***BUSINESS AD SIZES** and **HOW TO PROPERLY FORMAT AD** sheets included in the Registering Your Business Ad* section of the smac.edu **FORMS** option.)

COST OF ADVERTISEMENTS:

	Adult:	**Student** (Up to Age 18:)
☐**One Line**	$12. 50	$6.25
☐**One Line + 1** additional Line	$15.00	$7.50
☐**One Line + 2** additional Lines	$17.50	$8.75
☐**One Line + 3** additional Lines	$20.00	$10.00
☐**1/4 Page Ad** (1 ¾" x 4 ½")	$40.00	$20.00
☐**Half-page Ad** (3 ¼" x 4 ½")	$65.00	$32.50
☐**Full page Ad** (6 ¾" x 4 ½")	$110.00	$55.00

IMPORTANT: You must PAY IN FULL for your Ad(s) when submitting this PRINTED OUT form to the Parish Office before the 5:00pm deadline on Friday, December 18, 2026.

(continued back of this sheet)

HOW TO COMPLETE & PAY FOR YOUR ADVERTISEMENT:

☐ I have emailed my **NEW** or **REVISED** Business Ad *attachment* in the proper format to: **directory@smac.edu** or *I have submitted my hard-copy Ad to the Parish Office.

☐ (*With or without a hard copy of my Ad) I have also submitted this **printed out** form along with **my payment** (in CASH or a CHECK made out to S.S.P.X. to The Parish Office. Sorry, we **do not** accept any Credit Card payments. Please place this printed form and payment (and a hard copy of your Ad if applicable) in an envelope of yours addressed to: *BUSINESS ADD FOR THE PARISH DIRECTORY.*

(**REMINDER**: if you wish to keep your Business Ad the same, you only need to submit a payment along with a copy of this form.)

Please note that we will NOT be re-designing, correcting mistakes, or size adjusting any Business Ad submissions. What is submitted is what will be printed. If an AD is too large, too small or unreadable, it will be rejected and payment will be returned.

NOTE: If you need assistance with properly formatting your Ad as either a hard copy or as a **png**, **pdf**, or **jpeg** file, you may contact Mr. David Melechinsky at 785-437-2072. David is more than willing to do this for a **reasonable charge**.

For Parish Office Use ONLY (*please do **not** fill this out yourself*:)

Date received: _____.

Amount received:

CASH: _____ or

CHECK #: _____ for: $_____.